

# Notice of Patient Privacy

FORM 109 - R170621

Salem Pediatric Clinic is committed to preserving the privacy of your personal health information. In fact, we are required by law to protect the privacy of your medical information and to provide you with this written NOTICE describing:

## **HOW MEDICAL INFORMATION ABOUT THE PATIENT MAY BE USED AND DISCLOSED AND HOW YOU CAN ACCESS THIS INFORMATION**

- We are required by law to have your written consent before we use or disclose to others your medical information for purposes of providing or arranging for your health care, the payment for or reimbursement of the care that we provide to you, and the related administrative activities supporting your treatment. This means for **treatment, payment, or health care operations**.
- We may be required or permitted by certain laws, regulations, or circumstances to use and disclose your medical information for certain purposes without your consent or authorization. This includes **legal reasons, public health, or other medical entities**.
- The patient or patient representative has important rights relating to inspecting and copying the medical information that we maintain, amending or correcting that information, obtaining an accounting of our disclosures, requesting that we communicate with you confidentially, requesting that we restrict certain uses and disclosures, and complaining if you think your rights have been violated. This is your **right to inspect and copy, to amend, to have an accounting of disclosures, to restrict, to request confidential communication, and to have a paper copy of this notice**.
- We have available a detailed **NOTICE OF PRIVACY PRACTICES** which fully explains your rights and our obligations under the law. We may revise our **NOTICE** from time to time. The Effective Date at the bottom left side of this page indicates the date of the most current **NOTICE** in effect.
- You have the right to receive a copy of our most current **NOTICE** in effect. If you have not yet received a copy of our current **NOTICE**, please ask at the front desk and we will provide you with a copy.
- If you have any questions, concerns, or complaints about the **NOTICE** or the patient's medical information please call 503-362-2481 and ask for our Administration Office.

Effective Date: August 23, 2013



Salem Pediatric Clinic

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